



# FPL BOOT REIMBURSEMENT FORM



Eligible FPL employees are permitted to purchase Red Wing boots from an outside supplier pending they meet FPL Safety Standards

**Note: If unsure of FPL boot Safety Standards, please reach out to your Supervisor for clarification**

### STEP 1: FILL OUT THE BELOW INFORMATION-ALL FIELDS MUST BE COMPLETED

EMPLOYEE NAME

FPL ID#

ADDRESS TO SEND REIMBURSEMENT CHECK TO

EMPLOYEE PHONE#

EMAIL ADDRESS

PRICE OF BOOT\$

AMOUNT TO BE REIMBURSED\$

APPROVE \$20.00 SERVICE CHARGE; PLEASE CHECK BOX

### STEP 2: SUPERVISOR INFORMATION

SUPERVISOR NAME (PRINTED)

SUPERVISOR SIGNATURE

SUPERVISOR PHONE#

SUPERVISOR APPROVED; PLEASE CHECK BOX

### STEP 3: FINALIZE REQUEST

**Email completed Boot Reimbursement Form & Boot Receipt to; [CUSTOMERSERVICE@TYNDALEUSA.COM](mailto:CUSTOMERSERVICE@TYNDALEUSA.COM)**

**\*\*\*TYNDALE USE ONLY BELOW\*\*\***

TYNDALE ID#

NAME

DATE

WORK ORDER#

SO#

PROFILE UPDATE

AMOUNT TO BE REIMBURSED

EMPLOYEE ALLOWANCE BALANCE

**For all Questions, Comments, Concerns please contact Tyndale at the following;**

EMAIL: [CUSTOMERSERVICE@TYNDALEUSA.COM](mailto:CUSTOMERSERVICE@TYNDALEUSA.COM)

PHONE: 800-356-3433

