



**PEOPLES
NATURAL GAS**

SAFETY FOOTWEAR REIMBURSEMENT FORM



Tyndale Company Inc. * 5050 Applebutter Road * Pipersville, PA 18947 * 800-356-3433

In order to process your Safety Footwear Reimbursement, you must:

- 1. Provide a copy of your receipt with this completed Safety Footwear Reimbursement Form.*
- 2. Check if safety footwear purchase meets Peoples Natural Gas footwear requirements.*

*Employees will be reimbursed **for their personal purchase** up to the total purchase price or amount of funds available in their account. Employees may request reimbursement for a lesser amount than the total purchase price.*

- 3. Supervisors must sign the completed reimbursement form before submitting to Tyndale*

**For processing, submit your completed form and receipt:
by email to CustomerService@TyndaleUSA.com**

Tyndale will charge a \$15.00 processing fee for boots not purchased through Tyndale. This fee will be deducted from your allowance.

Employee Name:

Employee ID#:

Telephone #:

Street Address:

City:

State:

Zip:

By signing below, Supervisor acknowledges that the items being requested for reimbursement are in compliance with company policy and the amount requested is approved and in compliance with reimbursement parameters, if available.

Manufacturer:

Description:

Meets Peoples Natural Gas Footwear Requirements:

Cost:

Print Supervisor Name:

Reimbursement Amount:

Supervisor Signature:

Department:

For Tyndale Only

Amount Reimbursed: Employee

Allowance Balance:

08.04.22 PEOPLES GAS - TM